



Regional Centre, New Field Sports
Complex, Md. Shah Road, Paltan
Bazar, Guwahati-781008 (Assam)

ADVERTISEMENT FOR THE POST OF YOUNG PROFESSIONAL

Sports Authority of India (SAI) is an autonomous organization under the Administrative control of the Ministry of Youth Affairs and Sports with its Head office at Jawaharlal Nehru Sports Complex, Lodhi Road, New Delhi-110003.

In an effort for strengthening the sports ecosystem and to bring more laurels in the Olympics, SAI has established 23 National Centers of Excellence (NCOEs).

SAI RC Guwahati invites applications from eligible, qualified and motivated Indian Citizens for providing consultancy as Young Professional (General Management) on contract basis initially for a period of 02 Years and extendable on yearly basis up to 05 years i.e. 2+1+1+1 at SAI Regional Centre Guwahati.

Post	Number of Posts
Young Professionals (General Management)	02 (UR)

The details of recruitment along with application form is available at SAI website i.e; <https://sportsauthorityofindia.nic.in/>

SAI reserves all the rights to withdraw this advertisement at any time without assigning any reason. For any recruitment related query, e-mail to recruitmentsaircghy@gmail.com.

Regional Director (I/c)
SAI, RC Guwahati

Job Description:**(Table-I)**

Position	Job Description
Young Professional (General Management)	<ul style="list-style-type: none"> • To provide administrative support and oversee the functioning of various SAI/Khelo India initiatives & schemes for strengthening the Country's Sporting ecosystem • To liaise with various stakeholders of the Indian Sporting Ecosystem including Ministry of Youth Affairs & Sports, State Governments, Private Academies, National Sports Federations and Other Agencies for smooth functioning of the scheme. • Maintenance of records & management of fund flow and to provide High quality inputs towards Noting, Drafting, Analysis & Monitoring of the different SAI schemes.

Eligibility Criteria:**(Table-II)**

Position	Essential Qualification	Desired Qualification	Essential Experience	Desired Experience
Young Professional (General)	Post-Graduation Degree in any discipline or BE/B. Tech or 2 Years PG Diploma in Management or MBBS or LLB or CA or ICWA or possessing any Professional Degree earned after a study of 4 years or more acquired after 10+2.	MBA/Post Graduate Diploma (2 Years) specialization in Sports Management from a recognized university.	01 Year (In relevant field as mentioned in JD)	Experience in any Government/ Semi Govt./Autonomous/ PSU in relevant field.

Note: Experience will be counted only if the same is acquired after the completion of Essential Qualification.

CRITERIA FOR SHORT LISTING OF CANDIDATES FOR THE INTERVIEW:-

Candidate will be shortlist in the ratio of 1:5 with following criteria for which necessary documents to be attached along with the application:

(Table-III)

Designation	Evaluation Criteria (Total Marks-100)
Young Professional (General Management)	<p>i. Weightage for marks in Essential Qualification (30 Marks) with further break-up as given below:</p> <ul style="list-style-type: none">i. Greater or equal to 60% - 30 marksii. 50% - 60% - 20 marksiii. 45% - 50% - 10 marksiv. Less than 45%. - 0 marks <p>ii. Weightage work experience (35 Marks) with further break-up as:</p> <ul style="list-style-type: none">i. Greater than 03 years - 35 marksii. 02 – 03 years - 25 marksiii. 01 – 02 years - 15 marks <p>iii. Weightage for work Experience in Sports Sector (25marks) with further break-up as:</p> <ul style="list-style-type: none">i. Greater than 02 years - 25 marksii. 01 – 02 years - 15 marksiii. 06 months to 1 year - 05 marks <p>iv. Weightage work experience in any government/ Semi Govt./ Autonomous /PSU in a relevant field as mentioned in JD (10 Marks) with further break-up as:</p> <ul style="list-style-type: none">i. Greater than 02 years - 10 marksii. 01 – 02 years - 05 marks <p><i>Note: If a candidate is working in Sports Sector and (or) in the government sector as specified in iv, he/she will be eligible for weightage in ii, iii & iv depending on the number of Years of Experience.</i></p>

NOTE:

- The Above-Mentioned Short-Listing Criteria (Table-III) Will Be Used For Calling The Candidates To Appear In The Interview.
- The Final Merit Will Be Based on the Score obtained In the Interview Only.

DEGREE AND MARKSHEET: The certificate uploaded must be one issued by the Competent Authority (i.e. University or other examining body) awarding the particular qualification.

i) WORK EXPERIENCE:

Documents claiming work experience must clearly mention the following:

- a. Name of the establishment
- b. Signature of competent authority/issuing authority clearly stating their position of authority in the organization.
- c. Duration of work experience.
- d. The field in which the candidate has worked or the post held in the establishment.

OTHER DOCUMENTS:

- a. Proof of Date of birth: Aadhar Card/10th class mark sheet/12th class mark sheet.
- b. One recent passport size color photograph.

A. SPORTS PARTICIPATION:

The document proving participation in Sports at National and International level should be attested by the Federation/Association of the respective Sports.

GENERAL INSTRUCTIONS

(All the instructions given below must be strictly followed or else the application is liable to be rejected)

WHO CAN APPLY: Applications are invited only from Indian citizens who fulfill eligibility criteria of essential educational qualification and essential work experience (as mentioned in Table-II).

HOW TO APPLY:

The Candidate must send their application form along with self-attested relevant documents in combined PDF format in the below mentioned order.

- a. Filled Application form.
- b. Mark sheet of postgraduate degree.
- c. Degree certificate of Post-graduation course.
- d. Mark sheet of graduation course.
- e. Degree certificate of graduation course.
- f. Work experience certificate.
- g. Documents supporting sports achievement if any.

All these documents should be sent at recruitmentsaircghy@gmail.com before closing date.

- a) Applications received through any other mode would not be accepted and summarily rejected.
 - b) Before registering /submitting applications, the candidates should possess a valid e-mail ID.
 - c) The e-mail ID entered in the application form should remain active until the recruitment process is completed. No change in the e-mail ID will be entertained.
1. The call letters for interview shall be communicated electronically in the valid and functional email id provided by the candidate in the application form.
 2. Candidates should check their registered email regularly for updates regarding interview dates and other relevant details. Any variation in the details provided and documents submitted will lead to rejection of the candidate.
 3. The responsibility of ensuring genuineness of the certificate lies completely on the candidate by self-attestation. SAI reserves the right to discard experience certificates which do not provide correct details as mentioned above. Website links could be provided to ascertain genuineness.
 3. Candidates will be called for the interview on the criteria as mentioned above. Hence, fulfillment of eligibility criteria does not entail that candidate will be considered for the interview.
 4. The Candidates should note that their candidature at all the stages will be purely provisional, subject to satisfying the prescribed eligibility conditions. If, on verification at any stage, before or after Interview, it is found that they do not fulfill any of the eligibility conditions; their candidature will be cancelled by SAI.

Note: Selected candidates will be required to produce the original certificates mentioned in application at the time of joining. Failing to submit the required certificates in original at the time of joining will lead to cancellation of candidature.

LAST DATE FOR RECEIPT OF APPLICATIONS:

The schedule for applying through email is given below:-

- i) **Starting date of Applying Application:- 09/01/2023**
- ii) **Closing date for submission of application: - 18/01/2023 till 6:00 pm.**

Note: Application form without self-attested supporting relevant documents will be rejected.

Terms and Conditions:

- I. **Tenure:** The contractual engagement will be initially for a period of 02 (two) years which could be extended by one year at a time up to a maximum tenure of five years i.e., 2+1+1+1 years. The contract can be terminated by giving a 30 days' Notice period by either party, i.e. SAI or the employee. In cases of extreme impropriety by the employee, the contract will be terminated immediately without any prior notice.

II. Age Limit & Salary:

Designation	Age Limit*	Salary**
Young Professional (General Management)	32 Years	Rs. 50,000/- Rs. 70,000/-

*Age relaxation will be applicable to the candidates belongs to OBC, SC & ST as per DoPT norms

**Last pay drawn document: Candidates shall get their monthly remuneration document from their previous employer. If the last pay drawn is more than the remuneration mentioned in the advertisement, then pay may be fixed accordingly subjected to a maximum of Rs 70,000. In such case all the candidate selected above that candidate in merit shall draw equal remuneration.

Candidates should note that only the Date of Birth as recorded in the Matriculation/ Secondary Examination will be accepted. The maximum age limit will be calculated as on the last date of applications of this notification.

- III. **Tax Deduction at Source:** The Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the SAI will issue TDS /Service Tax Certificates, as applicable.
- IV. **Other Allowances:** No TA/DA shall be admissible for joining the assignment or on its completion. No other facilities like DA, Accommodation, Residential Phone, Conveyance/Transport, Personal Staff, Medical reimbursement, HRA and LTC etc. would be admissible.
- V. **Extension:** Performance of the selected candidates would be continuously reviewed and their extension will be considered on the basis of periodic review/requirement. Remuneration Enhancement @7% will also depend on the periodic performance review.
- VI. **Leave:** Selected candidates will be entitled for 30 days leave in a calendar year on pro-rata basis. Therefore, candidates shall not draw any remuneration in case of his/her absence beyond 30 days in a year. Also unveiled leave in a calendar year will lapse and will not be carried forward to the next calendar year.

Confidentiality:

- a) Selected persons will not be allowed to publish a book or a compilation of articles or participate in a radio broadcast or contribute an article or anonymously or pseudonymously in the name of any other person, if such book, article, broadcast, uses any information that he/she may gather as part of this assignment.
- b) During the period of engagement, Employee would be subject to the provisions of the Indian Official Secret Act, 1923 and will not divulge any information gathered by him/her during the period of his/her engagement to anyone who is not authorized to know.
- c) The Selected personnel at no instance can represent or give opinion or advice to others in any matter, which is adverse to the interest of the Government.

Other Conditions:

- a) The applications received will be scrutinized/ shortlisted on the basis of relevant experience and job description and the eligible candidates will be called for Interview at cost to the applicant.
- b) In case he/she is required to proceed outstation from the place of posting on tour for official duty, he/she will be entitled to TA/DA as admissible under the rules.
- c) In case the performance of Candidate is not found satisfactory, his/her services will be discontinued after giving one-month notice.
- d) Without any prejudice to the above condition, the candidate will be terminated from his services with immediate effect without any obligations, in case the candidate is found guilty of violating any of the conditions contained in the terms of employment or is guilty of any misconduct including negligence of duties, unauthorized absence, etc.
- e) Decision of SAI in all matters regarding eligibility, selection and posting would be final and binding upon all candidates. No representation or correspondence will be entertained by SAI in this regard.
- f) Candidates must apply within the scheduled time period, no application received after the last date shall be entertained.
- g) SAI reserves the right to cancel the advertisement and/or the selection process at any stage without assigning any reason.
- h) The Regional Director (I/c), SAI Regional Centre, Guwahati shall be the final authority in case of any dispute.
- i) The appointment will be purely on contract basis and does not confer any right to claim to permanent employment in SAI.
- j) The vacancy is primarily for location in SAI Regional Centre, Guwahati. However, SAI reserves the right to post the candidate from the selected list to any of its schemes/Centers under the jurisdiction India.
- k) Any litigation matter pertaining to employment at SAI shall be restricted to the jurisdiction of the Gauhati High Court only.
- l) Organization reserves the right to terminate the contract, by giving one month notice to candidates.
- m) Owing to the requirement in SAI, a panel shall be drawn which will be valid for a period of One Year and can be utilized by any Scheme/project funded by Government of India along with SAI. SAI reserve the right to cancel the panel without assigning any reason.
- n) Please do visit your email account regularly for further updates.
- o) Further notifications/corrigendum in this regard, if any, will be informed through email id.

CANVASSING IN ANY FORM WILL LEAD TO DISQUALIFICATION

APPLICATION FORM:

1. Full Name in Capital Letters (as per the matriculation certificate):
2. Gender:
3. Date of Birth (as per matriculation certificate):
4. Father's Name (as per matriculation certificate):
5. Nationality:
6. Post Applied For:
7. Permanent Address:
8. Address for Communication:
9. Mobile number :
10. Email ID (a valid and functional email ID to be provided) :
11. Proof of Identity:
12. Academic Qualifications:



Qualification	Name of School/College/University	Year of Passing	Marks obtained/ Total marks	%age of Marks

Details of Services rendered earlier/Experience in related field: (After the basic graduation).

Post/Designation	Name and Address of the Organization	Duration of Tenure		Total Period
		From	To	

Declaration: I solemnly declare that the above statements made by me are correct to the best of my knowledge and belief. Nothing has been kept concealed and I shall abide by the rules and regulations of Sports Authority of India.

Name & Signature of Candidate

DATED:-